



বাংলাদেশ মেডিক্যাল বিশ্ববিদ্যালয় Bangladesh Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BMU/2025/17005

Date: 10/12/2025

Office Order

Dr. Farzana Sharmin, Associate Professor, Department of Obstetrics & Gynaecology of this university has been granted Ex-Bangladesh leave **for perform Omrah Hajj in KSA**. For this reason, she has been granted earned leave for 15 (Fifteen) days from 01/01/2026 to 15/01/2026 or from the date of availing of the leave (Not later than 07/01/2026). During this period Dr. Sharmeen Mahmood, Associate Professor of the same department will look after the duties of Dr. Farzana Sharmin.

The University or the Government of Bangladesh will not bear any financial liabilities either in local or in foreign currency for this purpose.

By order

Sd/-

(Md. Hafizur Rahman)

Registrar (Incharge)

No. BMU/2025/ 17005(14)

Date: 10/12/2025

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of KSA in Bangladesh.
2. The High Commission/Embassy of Bangladesh in KSA.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Obstetrics & Gynaecology, BMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/(IT), BMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Farzana Sharmin**, Associate Professor, Department of Obstetrics & Gynaecology, BMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. Dr. Sharmeen Mahmood, Associate Professor, Department of Obstetrics & Gynaecology, BMU, Dhaka.
10. PS to Vice Chancellor, BMU, Dhaka.
11. PS to Pro Vice Chancellor (Academic)/ (Administration)/ (Research & Development)/ Treasurer, BMU, Dhaka.
12. PO to Registrar, BMU, Dhaka.
13. BMU Web: www.bmu.ac.bd
14. Office Copy.

(Dr. Md. Delwar Hossain)

Additional Registrar-1

Asidin